

SIXTH FRAMEWORK PROGRAMME
Human Resources & Mobility
FP6-2003-MOBILITY-CENTRES
EUROPEAN NETWORK OF MOBILITY CENTRES

Deliverable 3.1.

**Report on the Selection of Research Mobility Centres in
Bulgaria**

WP 3Bulgarian Network of Research Mobility Centers

Project acronym: **BulRMCNet**

Project full title: **Bulgarian Network of Research Mobility Centres**

Proposal/Contract no.: **MOBI-CT-2004-510971**

Sofia, Bulgaria, February 2005

The Ministry of Education and Science (MES) organized a public tender for selection of regional Research Mobility Centers (RMC) in order to build a Bulgarian Network of RMC as a part of the European Network of RMC – ERA MORE. The procedure was according to Bulgarian legislation in force for public procurement. The tender was announced with e-mails sent to the rectors of Bulgarian universities and was published at the web site of the Ministry of Education and Science http://www.minedu.government.bg/nsfb/NOVINI/bg_konkursi/mobility/mobilnost.html .

Bulgarian research organizations were invited within three months until 30th September 2004 to submit to the respective MES officials 2 sets of project documents (Annex 1) in Bulgarian and a short explanation of the proposal in English.

The following research organizations submitted proposals within the deadline:

- Plovdiv University ‘Paisij Hilendarski’ - Plovdiv
- Trakia University – Stara Zagora
- Rousse University ‘Angel Kantchev’ - Rousse
- Technical University – Varna
- University of National and World Economy – Sofia
- Veliko Tarnovo University ‘St. Kiril and Method’ – Veliko Tarnovo

For the evaluation of the submitted proposals was established an Expert Commission with Order Nr. RD 09-1578 of the Minister of Education and Science. The Expert Commission included the following members:

- Prof. Ivan Dimov, Bulgarian Academy of Sciences – Chairman
- Ms Albena Hristova Vutsova – MES, director, Scientific research and projects Directorate
- Dr Feb Petrov Pavlov – Technical University of Sofia
- Dr Elissaveta Vassileva Gourova – Sofia University ‘St. Kliment Ohridski’
- Ms Lora Pavlova Pavlova – MES, senior expert, Scientific research and projects Directorate
- Mr Radoslav Andreev Enev, junior expert, Scientific programmes Directorate

The Expert Commission hold two meetings – on 18th October 2004 and 8th November 2004. On the first meeting were considered the proposals in relation to the formal criteria and was decided to be rejected the proposal submitted by Veliko Tarnovo University ‘St. Kiril and Method’ as it does not meet the formal criteria of the tender. The other 5 proposals were given to the members of the Expert Commission for evaluation. The criteria for evaluation of the proposals included:

- Previous experience in international research and/or educational programmes
- Existing network of contacts with other institutions at regional level
- Tradition in the organization of information campaigns and education
- Tradition in realization of foreign researchers, professors and students exchange
- Suitability of the proposed staff for the aims of the RMC

- Availability of technical and office equipment for the purposes of the RMC
- Experience in database and web sites maintenance

In addition to the evaluation, the Expert Commission decided two of its members to visit the applicants from Plovdiv and Stara Zagora and to check on the spot the facilities that they consider for RMC and to discuss with the project coordinators the basic ideas for carrying out the work of RMC. Subsequently, Ms Gourova and Mr Enev visited Plovdiv University 'Paisij Hilendarski' – Plovdiv and Trakia University – Stara Zagra and reported to the Expert Commission on its second meeting.

On 08.11.2004 the Expert Commission decided to select for RMC the following universities:

- For South-West Bulgaria – University of National and World Economy – Sofia
- For South Central Bulgaria – Trakia University – Stara Zagra
- For North Bulgaria – Rouse University 'Angel Kantchev' - Rouse
- For East Bulgaria – Technical University – Varna

The Expert Commission proposed to MES to inform in writing the selected universities for the results of the tender procedure.

Ms Albena Vutsova announced the decision of the Expert Commission at the kick-off meeting of the Project "Bulgarian Network of RMC" hold on 9th November 2004.

On the basis of the results of the tender the Ministry of education and science decided to ensure financial support for the infrastructure and services of the selected RMC in addition to the EU FP6 project resources.

Application Form 2004

In the competition for setting-up a Bulgarian Network of Research mobility centers may participate all universities and research organizations with legal status or the separate units at them.

1. Short description of the university/ research organization and/or respective unit and main functions

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2. Previous experience in research and/or educational programs /Please attach a list /

3. Actual collaboration with other regional structures at national level /Please attach a list/

4. Previous experience in organizing and carrying out information campaigns at regional and national level /Short description of the organized ones /

5. Reception of foreign researchers, tutors and students /according to the Table attached /
6. Resources / fill in part 6.1 and 6.2/
6.1. Human resources / Short CV of the team, which will be engaged to work in the Center according to the attached example /
6.2 Technical equipment:
Short description of the rooms which will be at disposal of the Center /number, square surface, location /
Description of the PC equipment to be used for the purposes of the Center

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Description of the available office techniques

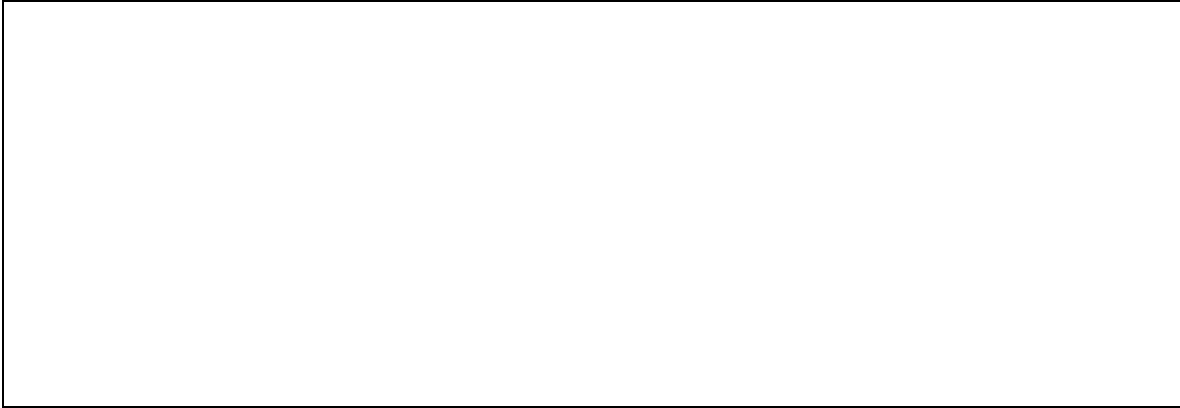
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Facilities for realization of international communication / Availability of Internet, telephone, fax /

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7. Experience for data base maintenance and Web design

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Date:

Signature and stamp:

**Project Effort Form (person-months)
Full duration of project**

	Personal of the institution to work on the project	External experts* to work on the project	Costs /man-months/*	Total
Project management				
Total				
Coordination				
Total				
Technical activities				
Total				
All activities				

* NB! In this case it is necessary to show the need for employing external experts for the purposes of the project

* The month salary per person should be consistent with the national legislation

	2000		2001		2002		2003		2004	
	Number	Average length of the stay	Number	Average length of the stay	Number	Average length of the stay	Number	Average length of the stay	Number	Average length of the stay
Researchers										
Professor										
Associate Professor										
Assistant Professor										
Students										
Doctors										
Masters										
Bachelors										